NEULAND LABORATORIES LIMITED

(CIN: L85195TG1984PLC004393)

Registered Office: Sanali Info Park, 'A' Block, Ground Floor, 8-2-120/113, Road No.2, Banjara Hills, Hyderabad-34.
E-mail : ir@neulandlabs.com, website : www.neulandlabs.com, Tel: +91-40-30211600.

NOTICE is hereby given that the Thirty Third Annual General Meeting of the Members of Neuland Laboratories Limited will be held on Thursday, December 28, 2017 at 2.30 p.m. at the Grand Ball Room, Taj Krishna, Road No. 1, Banjara Hills, Hyderabad – 500034, to transact the following business:

ORDINARY BUSINESS

1. To receive, consider and adopt :

(a) The Audited Financial Statements of the Company for the financial year ended March 31, 2017, together with the reports of the Board of Directors and the Auditors thereon.

(b) The Audited Consolidated Financial Statements of the Company for the financial year ended March 31, 2017, together with the reports of the Auditors thereon.

2. To appoint a Director in place of Dr. Christopher M Cimarusti (DIN: 02872948) who retires by rotation, and being eligible seeks re-appointment.

3. To consider and if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution:**

"RESOLVED THAT pursuant to the provisions of Section 139 and other applicable provisions, if any, of the Companies Act, 2013 and the Rules made thereunder, as amended from time to time, the appointment of Walker Chandiok & Co LLP, Chartered Accountants (ICAI Firm's Registration No. 001076N/N500013), Hyderabad, as Statutory Auditors of the Company for a term of five years i.e. till the conclusion of the thirty fifth Annual General Meeting (AGM), which was subject to ratification at every AGM, be and is hereby ratified to hold the office from the conclusion of this AGM till the conclusion of the thirty fourth AGM of the Company to be held in the year 2018, at such remuneration plus reimbursement of all out of-pocket expenses in connection with the audit of the accounts of the Company as may be mutually agreed between the Board of Directors of the Company and the Auditors."

SPECIAL BUSINESS

4. To consider and, if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution:**

"RESOLVED THAT pursuant to the provisions of Section 148 and all other applicable provisions, if any, of the Companies Act, 2013 and Rules made thereunder as amended, the members be and hereby ratify the remuneration of Rs. 2,00,000/- (Rupees Two Lakhs Only) and taxes as applicable plus out of pocket expenses payable to M/s. Nageswara Rao & Co., Cost Accountants (Firm Registration No.000332), Cost Auditors appointed by the Board of Directors of the Company to conduct the Cost Audit for the financial year ending 31st March, 2018."

For and on behalf of the Board
Sd/-
Dr. Davuluri Rama Mohan Rao
Chairman & Managing Director
(DIN : 00107737)

Hyderabad
November 22, 2017

NOTES

1. A member entitled to attend and vote at the Annual General Meeting (the "Meeting") is entitled to appoint a proxy to attend and vote instead of himself and such a proxy need not be a member of the Company.

   The instrument of proxy, to be effective, should be deposited at the registered office of the company not later than 48 hours before the commencement of the Meeting.

   A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

2. Corporate members intending to send their authorised representatives to attend the meeting are requested to send to the company a certified copy of the Board resolution authorising their representative to attend and vote on their behalf at the Meeting.

3. In case of Joint holders attending the meeting, only such joint holder who is higher in the order of names will be entitled to vote.

4. Members holding shares in electronic form are requested to intimate immediately any change in their address or bank mandates to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form are requested to advise any change in their address or bank mandates immediately to the Registrars of the Company, Karvy Computershare Private Limited, Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500 032.

5. The relative Statement pursuant to Section 102 of the Companies Act, 2013 (the "Act"), with respect to the special business set out in Item No. 4, is annexed hereto.

6. The relevant details as required under SEBI (Listing Obligations and Disclosure Requirements), Regulations, 2015, of persons seeking re-appointment relating to item No. 3, of the Notice are also annexed.

7. Members/Proxies are requested to bring the attendance slip filled in for attending the Meeting.

8. The Company has notified that the Register of Members and Share Transfer Books of the Company will remain closed from December 25, 2017 to December 28, 2017 (both days inclusive) for determining the names of members eligible for dividend on Equity shares, if declared at the meeting.

9. Members holding shares in electronic form may note that bank particulars registered against their respective depository account will be used by the company for the payment of dividend. The Company or its Registrar and Transfer Agents, Karvy Computershare Private Limited ("Karvy") cannot act on any request received directly from the members holding shares in electronic form for any change of bank particulars or bank mandates. Such changes are to be advised only to the Depository Participant of the members.

10. Members who hold shares in physical form can nominate a person in respect of all the shares held by them singly or jointly. Members who hold shares in single name are advised, in their own interest to avail of the nomination facility. Members holding shares in dematerialized form may contact their respective depository participant(s) for recording nomination in respect of their shares.

11. Members desiring any information as regard accounts are requested to write to the Company on or before December 22, 2017, to the attention of the Company Secretary, so as to enable the Company to keep the information ready.

12. Pursuant to the provisions of Section 124 and 125 of the Companies Act, 2013, the Company has transferred on due dates Rs. 1,69,460/- being the unclaimed dividends for the financial year 2008-09, to the Investor Education and Protection Fund ("IEPF") established by the Central Government, within the stipulated timelines. Pursuant to the provisions of Investor Education and Protection Fund (Uploading of Information regarding unpaid and unclaimed amounts lying with Companies) Rules, 2012, the Company has uploaded the details of unpaid and unclaimed amounts lying with the Company as on August 12, 2016 (date of the last Annual General Meeting) on the website of the

IEPF (www.iepf.gov.in) as also on the website of the Company (www.neulandlabs.com).

Information in respect of unclaimed dividend pursuant to the provisions of Section 124 of the Companies Act, 2013 (corresponding provisions of Section 205A of the Companies Act, 1956), and the dates by which they need to be transferred is given below:

Financial year	Date of declaration	Due date for transfer to IEPF
2009-10	No dividend declared	Not Applicable
2010-11	No dividend declared	Not Applicable
2011-12	No dividend declared	Not Applicable
2012-13	August 2, 2013	September 1, 2020
2013-14	June 24, 2014	July 23, 2021
2014-15	August 14, 2015	September 12, 2022
2015-16	August 12, 2016	September 10, 2023

Details of unclaimed dividend in respect of the financial year ended March 31, 2013 and up to and including the financial year ended March 31, 2016 are available on the Company's website, www.neulandlabs.com. Members should write to Karvy or the Company, if they have not encashed the dividend warrants so far in respect of the aforesaid financial year(s), well in advance of the above due dates.

13. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company / Karvy.

14. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send the share certificates to Karvy, for consolidation into a single folio.

15. Electronic copy of the Annual Report is being sent to all the members whose email IDs are registered with the Company/ Depositories unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Annual Report is being sent in the permitted mode.

16. To promote green initiative, Members are requested to register their e-mail addresses through their Depository Participants for receiving all communications including Annual Report, Notices, Circulars, etc. from the Company electronically. Members holding the shares in physical form may register their e-mail addresses through the Registrar & Transfer Agent, giving reference of their Folio Number.

17. Members may also note that the Notice of the Annual General Meeting and the Annual Report for the financial year 2016-17 will also be available on the Company's website www.neulandlabs.com for download.

18. Non-Resident Indian Members are requested to inform Karvy, immediately of:

(a) Change in their residential status on return to India for permanent settlement.

(b) Particulars of their bank account maintained in India with complete name, branch, account type, account number and address of the bank with pin code number, if not furnished earlier.

19. Voting through electronic means

Pursuant to the provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Members are provided with the facility to cast their votes on resolutions through E-voting services provided by Karvy Computershare Private Limited ("Karvy").

The E-voting period commences on December 25, 2017 (9:00 a.m. IST) and ends on December 27, 2017 (5:00 p.m. IST). During this period, Members of the Company, holding shares either in physical form or in dematerialized form, as on December 22, 2017 (Cut off date), may cast their vote electronically. The E-voting module shall be disabled by Karvy for voting thereafter. Once the vote on a resolution is cast by the Member, he shall not be allowed to change it subsequently.

Instructions for electronic voting are as under:

A. For members who receive notice of Annual General Meeting through e-mail:

i. Open the internet browser by typing the URL: https://evoting.karvy.com.

ii. Enter the login credentials (i.e. User ID and password). In case of physical folio, User ID will be **EVENT number** followed by folio number. In case of Demat account, User ID will be your DP ID and Client ID. However, if you are already registered with Karvy for E-voting, you can use your existing User ID and password for casting your vote. If required, please visit https:// evoting.karvy.com or contact toll free number 1-800-3454-001 for your existing password.

iii. After entering these details appropriately, click on "LOGIN".

iv. You will now reach password change Menu wherein you are required to mandatorily change your password. The new password shall comprise of minimum 8 characters with at least one upper case (A- Z), one lower case (a-z), one numeric value (0-9) and a special character (@,#,$, etc.,). The system will prompt you to change your password and update your contact details like mobile number, email ID etc. on first login. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential.

v. You need to login again with the new credentials.

vi. On successful login, the system will prompt you to select the E-Voting Event Number for Neuland Laboratories Limited.

vii. On the voting page, enter the number of shares (which represents the number of votes) as on the Cut- off Date under "FOR / AGAINST" or alternatively, you may partially enter any number in "FOR" and partially "AGAINST" but the total number in "FOR / AGAINST" taken together not exceeding your total shareholding as mentioned herein above. You may also choose the option ABSTAIN. If the shareholder does not indicate either "FOR" or "AGAINST" it will be treated as "ABSTAIN" and the shares held will not be counted under either head.

viii. Shareholders holding multiple folios/demat accounts shall choose the voting process separately for each folio / demat accounts.

ix. Voting has to be done for each item of the notice separately. In case you do not desire to cast your vote on any specific item it will be treated as abstained.

x. You may then cast your vote by selecting an appropriate option and click on "Submit".

xi. A confirmation box will be displayed. Click "OK" to confirm else "CANCEL" to modify. Once you have voted on the resolution, you will not be allowed to modify your vote. During the voting period, Members can login any number of times till they have voted on the Resolution(s).

xii. Corporate / Institutional Members (i.e. other than Individuals, HUF, NRI etc.,) are also required to send scanned certified true copy (PDF Format) of the Board Resolution / Authority Letter etc., together with attested specimen signature(s) of the duly authorised representative(s), to the Scrutinizer at email :dhr300@gmail.com with a copy marked to evoting@karvy.com. The scanned image of the above mentioned documents should be in the naming format "Corporate Name_EVENT No."

B. For members who receive the Notice of Annual General Meeting in physical form :

i. Members holding shares either in demat or physical mode who are in receipt of notice in physical form, may cast their votes using the ballot form enclosed to this notice. Please refer instructions given in the said form for more details.

ii. Members may alternatively opt for E-voting, for which the E-Voting Event Number (EVEN), User ID and Password is provided at the bottom of the ballot form. Please follow steps from Sl. No. (i) to (xii) under heading A of Note no. 19 above to vote through E-voting platform.

20. For members who wish to vote using ballot form:

Members who do not have access to E-voting facility may fill in the ballot form sent along with the notice and submit the same in a sealed envelope to the scrutinizer, Mr. D.Hanumanta Raju, Practising Company Secretary, Unit: Neuland Laboratories Limited, C/o Karvy Computershare Private Ltd., Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad - 500 032

on or before **December 27, 2017 by 5.00 p.m.**

Unsigned, incomplete or incorrectly ticked forms are liable to be rejected and the decision of the scrutinizer on the validity of the forms will be final.

In the event a member casts his votes through both the processes i.e. E-voting and ballot form, the votes in the electronic system would be considered and the ballot form would be ignored.

21. Voting facility at Annual General Meeting

i. In addition to the remote E-voting facility as described above, the Company shall make a voting facility available at the venue of the Meeting, through ballot form and members attending the meeting who have not already cast their votes by remote E-voting or ballot form as mentioned above shall be able to exercise their right at the meeting.

ii. Members who have cast their votes by remote E-voting or ballot form prior to the meeting may attend the meeting, but shall not be entitled to cast their vote again.

General Instructions regarding voting

22. Members can opt for only one mode of voting, i.e., either by Ballot Form or E-voting. In case Members cast their votes through both the modes, voting done by E-voting shall prevail and votes casts through Ballot Form shall be treated as invalid.

23. Any person who becomes a member of the Company after dispatch of the Notice of the Meeting and holding shares as on the cut-off date i.e. December 22, 2017, may obtain the User ID and password in the manner as mentioned below :

a. If e-mail address or mobile number of the member is registered against Folio No./DP ID Client ID, then on the home page of https://evoting.karvy.com, the member may click "Forgot Password" and enter Folio No. or DP ID Client ID and PAN to generate a password.

b. Member may call Karvy's toll free number 1-800-3454-001.

c. Member may send an e-mail request to ir@neulandlabs.com

If the member is already registered with Karvy E-voting platform then he can use his existing User ID and Password for casting the vote through remote E-voting.

24. The voting rights of Members shall be in proportion to their shares of the paid up equity share capital of the Company as on December 22, 2017. A person, whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the Depositories as on the cut- off date only shall be entitled to avail the facility of remote E-voting or voting at the meeting through Ballot Paper.

25. The Company has appointed Mr. D.Hanumanta Raju, Partner, D.Hanumanta Raju & Co., Practising Company Secretaries, Hyderabad, as the Scrutinizer to the E-voting process, (including voting through ballot form received from the members) and voting at the venue of the Annual General Meeting in a fair and transparent manner and he has communicated his willingness to be appointed and will be available for same purpose.

26. The scrutinizer shall, immediately after the conclusion of voting at the Annual General Meeting, first count the votes cast at the meeting, thereafter unlock the votes through E-voting in the presence of atleast two witnesses, not in the employment of the Company and make, not later than three days from the conclusion of the meeting, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman of the Company, who shall countersign the same.

27. The scrutinizer shall submit his report to the Chairman, who shall declare the result of the voting. The results declared along with the scrutinizer's report shall be placed on the Company's website: www.neulandlabs.com and on the website of Karvy : https://evoting. karvy.com, and shall also be communicated to the stock exchanges. The resolutions shall be deemed to be passed at the Annual General Meeting of the Company scheduled to be held on Thursday, December 28, 2017.

28. Subject to receipt of requisite number of votes, the Resolutions shall be deemed to be passed on the date of the Meeting, i.e. December 28, 2017.

29. In case a Member is desirous of obtaining a duplicate Ballot Form, such member may send

an e-mail to evoting@karvy.com by mentioning their Folio/DP ID and Client ID No.

Explanatory Statement pursuant to Section 102 (1) of the Companies Act, 2013

Item No. 4

The Board of Directors have at the meeting held on May 12, 2017, on the recommendation of the Audit Committee, approved the reappointment of the Cost Auditor M/s. Nageswara Rao & Co., Cost Accountants and remuneration payable to them, as set out in the resolution under this Item of the Notice. In accordance with the provision of Section 148 of the Act read with Rules made thereunder the remuneration payable to the Cost Auditors requires ratification by the Shareholders and hence this resolution is put for the consideration of the shareholders.

None of the Directors, Key Managerial Personnel (KMP) or relatives of Directors and KMPs is concern or interested in the Resolution at Item No. 4 of the Notice. The Board recommends the resolution set forth in Item No. 4 for approval of the Members.

For and on behalf of the Board
Sd/-
Hyderabad
November 22, 2017
Dr. Davuluri Rama Mohan Rao
Chairman & Managing Director
(DIN : 00107737)

Additional Information of Directors seeking appointment/re-appointment pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015	
Name of the Director	**Dr. Chrishtopher M Cimarusti**
Date of first appointment	20.10.2009
Date of Birth / Age	15.10.1943 / 74 yrs
Expertise in specific functional areas	Drug discovery, development & manufacturing
Educational Qualifications	Ph.D in Organic Chemistry and Postdoctoral Research from Columbia University, USA
Chairman/Member of the Committee of the Board of Directors of the Company	None
List of directorships, Committee Chairmanship and membership held in other companies as on November 22, 2017	None
Number of shares held in the company as on November 22, 2017	None

NEULAND LABORATORIES LIMITED

(CIN: L85195TG1984PLC004393)

Registered Office:

Sanali Info Park, 'A' Block, Ground Floor, 8-2-120/113, Road No.2, Banjara Hills, Hyderabad-34.

ATTENDANCE SLIP FOR ANNUAL GENERAL MEETING

(to be surrendered at the venue of the meeting)

I certify that I am a registered shareholder/proxy/representative for the registered shareholder(s) of Neuland Laboratories Limited.

I hereby record my presence at the Thirty Third Annual General Meeting of the shareholders of Neuland Laboratories Limited at the Grand Ball Room, Taj Krishna, Road No. 1, Banjara Hills, Hyderabad at 2.30 p.m. on Thursday, the 28th day of December, 2017.

DP ID*	Reg. Folio No.
Client ID*	No. of Shares

*** Applicable if shares are held in electronic form**

Name & Address of Member

Signature of Shareholder/Proxy/ Representative (Please Specify)

NEULAND LABORATORIES LIMITED

(CIN: L85195TG1984PLC004393)
Registered Office:
Sanali Info park, 'A' Block, Ground Floor, 8-2-120/113, Road No.2, Banjara Hills, Hyderabad-34.

NEULAND

Form No. MGT-11
Proxy form

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the Companies (Management and Administration) Rules, 2014]

CIN :	L85195TG 1984PLC004393		
Name of the company :	**Neuland Laboratories Limited**		
Registered office :	Sanali Info Park, 'A' Block, Ground Floor, 8-2-120/113, Road No.2, Banjara Hills, Hyderabad-34.		
Name of the member(s) :			
Registered Address :			
Email id :			
Folio No / Client ID :		DP ID :	

I/ We, being the members(s) of _____shares of the above named company, hereby appoint

1.	Name			
	Address			
	E-mail Id		Signature	
	or failing him			
2.	Name			
	Address			
	E-mail Id		Signature	
	or failing him			
3.	Name			
	Address			
	E-mail Id		Signature	
	or failing him			

as my / our proxy to attend and vote (on a poll) for me / us and on my / our behalf at the 33rd Annual General Meeting of the Company, to be held on Thursday, December 28, 2017 at 2.30 p.m at the Grand Ball Room, Taj Krishna, Road No. 1, Banjara Hills, Hyderabad - 500 034 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolutions	
1.	To receive consider and adopt (a) the Audited Financial Statements of the Company for the Financial Year ended March 31, 2017, together with the Reports of the Board of Directors and Auditors thereon. (b) the Audited Consolidated Financial Statements of the Company for the Financial Year ended March 31, 2017, together with the Report of the Auditors thereon.
2.	Re-appointment of Dr. Christopher M Cimarusti, who retires by rotation
3.	Ratification of the appointment of Walker Chandiok& Co LLP, as Statutory Auditors of the Company and fixing their remuneration
4.	Ratification of Cost Auditor's Remuneration

Signed this ……..…. day of ……..... 2017.

Affix Revenue Stamp

Signature of shareholder: _____ Signature of Proxy holder (s): _____

Notes:

1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
2. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than 10% of the total share capital of the Company. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as a proxy. However, such person shall not act as proxy for any other shareholders.

NEULAND LABORATORIES LIMITED

(CIN: L85195TG1984PLC004393)

Registered Office: Sanali Info Park, 'A' Block, Ground Floor, 8-2-120/113, Road No.2, Banjara Hills, Hyderabad-34.

BALLOT FORM

(In lieu of E-voting)

33rd Annual General Meeting - December 28, 2017

Sl. No	Particulars	Details
1.	Name of the shareholder	
2.	Registered address	
3.	Registered Folio/DPID & Client ID No.	
4.	No. of Shares held	

I/We hereby exercise my/our vote in respect of the Resolution(s) to be passed for the business stated in the Notice of 33rd Annual General Meeting of the Company scheduled to be held on Thursday, December 28, 2017, by conveying my/our assent or dissent to the said Resolution(s) by placing the tick (✓) mark at the appropriate box below.

Item No.	Description	No. of equity Shares	I/We assent to the resolution (For)	I/We dissent to the resolution (Against)	Abstain
1.	To receive consider and adopt (a) the Audited Financial Statements of the Company for the Financial Year ended March 31, 2017, together with the Reports of the Board of Directors and Auditors thereon. (b) the Audited Consolidated Financial Statements of the Company for the Financial Year ended March 31, 2017, together with the Report of the Auditors thereon.				
2.	Re-appointment of Dr. Christopher M Cimarusti, who retires by rotation				
3.	Ratification of the appointment of Walker Chandiok & Co LLP, as Statutory Auditors of the Company and fixing their remuneration				
4.	Ratification of Cost Auditor's Remuneration				

Place:
Date:

Signature of Shareholder

NOTE: Kindly read the instructions printed overleaf before filling the form. Valid Ballot Forms received by the Scrutinizer, Mr. D.Hanumanta Raju, Practising Company Secretary, Unit: Neuland Laboratories Limited, C/o Karvy Computershare Private Ltd., Karvy Selenium Tower B, Plot 31-32, Gachibowli Financial District, Nanakramguda, Hyderabad - 500 032 by 5.00 p.m. on December 27, 2017 shall only be considered.

INSTRUCTIONS

1. Members may fill up the ballot form printed overleaf and submit the same in a sealed envelope to the Registrar and Transfer Agent (RTA) at Karvy Computershare Private Limited (Unit : Neuland Laboratories Limited), Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500032 or to the email id einward.ris@karvy.com, so as to reach by 5.00 p.m. on December 27, 2017. Ballot form received thereafter will strictly be treated as if not received.

2. It is optional to indicate your preference. If you leave the for, against, or abstain column blank against any or all resolutions, your proxy will be entitled to vote in the manner as he/she deem appropriate.

3. The Company will not be responsible if the envelope containing the ballot form is lost in transit.

4. Unsigned, incomplete or incorrectly ticked forms are liable to be rejected and the decision of the scrutinizer on the validity of the forms will be final.

5. In the event member casts his votes through both the processes i.e. E-voting and ballot form, the votes in the electronic system would be considered and the ballot form would be ignored.

6. The right of voting by ballot form shall not be exercised by a proxy.

7. To avoid fraudulent transactions, the identity/signature of the members holding shares in electronic /demat form is verified with the specimen signatures furnished by NSDL/CDSL and that of members holding shares in physical form is verified as per the records of the share transfer agent of the Company (i.e. Karvy Computershare Private Limited). Members are requested to keep the same updated.

8. There will be only one ballot form for every Folio/DP ID Client ID irrespective of the number of joint holders.

9. In case of joint holders, the ballot form should be signed by the first named member and in his/her absence by the next named member. Ballot form signed by a joint holder shall be treated valid if signed as per records available with the Company and the Company shall not entertain any objection on such ballot form from other joint holders.

10. Where the ballot form has been signed by an authorized representative of the body corporate/trust/society, etc. a certified copy of the relevant authorisation/board resolution to vote should accompany the ballot form.

11. Instructions for E-voting procedure are available in the Notice of AGM which is also placed on the website of the Company.

    Shareholders who wish to use E-voting should follow the steps for E-voting procedures given in the Notice of AGM by logging on to – https://evoting.karvy.com